

# Monthly Tax Record

Month: \_\_\_\_\_, 20\_\_\_\_

Deductions: Office Use of Home	Monthly	YTD
Heat		
Electric		
Water		
Homeowners/renters insurance		
Household repairs/improvements		
Business Use for long distance calls		
Property taxes (yearly)		
Mortgage Interest Paid (yearly)		
Deductions: Vehicle Use	Monthly	YTD
Gas		
Oil Changes		
Car Repairs		
Interest Paid on Vehicle Loan		
License Plates/taxes (yearly)		
Insurance		
Car Washes		
Mileage (business use)		
Parking Expense		
Deductions: Home Office	Monthly	YTD
Advertising		
Bad Debt		
Office Supplies		
Preferred Customer Program (advertising)		
Postage		
Office Equipment		
Computer expenses		
Child Care		
Employee Pay		
Deductions: Inventory Deductions	Monthly	YTD
Products used for demonstration		
Products given as gifts/donations		
Expenses Paid Out	Monthly	YTD
Sales Aids from order form (Section 2 & 3)		
Hostess Credit (Wholesale)		
Meeting Expenses		
Business Luncheons		
Seminar Expenses (Hotel & Travel)		
Seminar Food		
Workshop Expenses		
Credit Card Service/Finance Charges		
Checking Account Service/Check Charges		
Product Refund (retail)		
Home Show Expenses		
Income Tax Fees		
Product Insurance		